

Explanation of variances – pro forma

Name of smaller authority: Cratfield Parish Council
 County area (local councils and parish meetings only): Kelsale & Yoxford Ward

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)																					
1 Balances Brought Forward	10,818	8,072																										
2 Precept or Rates and Levies	3,500	3,500	0	0.00%	NO																							
3 Total Other Receipts	3,627	1,944	-1,684	46.41%	YES		<table border="1"> <tr><td>Allotment Rents</td><td>-</td><td>32.52</td></tr> <tr><td>CIL Receipt</td><td></td><td>54.40</td></tr> <tr><td>VAT reclaim</td><td></td><td>510.26</td></tr> <tr><td>HHCFCT Grant</td><td></td><td>500.00</td></tr> <tr><td>ESC Grant/s</td><td>-</td><td>2,711.60</td></tr> <tr><td>Business Saver Interest</td><td>-</td><td>4.12</td></tr> <tr><td>Total</td><td>-</td><td>1,683.58</td></tr> </table> <p>Two allotments vacant, more CIL receipts, spent more and reclaimed VAT, less grants applied for.</p>	Allotment Rents	-	32.52	CIL Receipt		54.40	VAT reclaim		510.26	HHCFCT Grant		500.00	ESC Grant/s	-	2,711.60	Business Saver Interest	-	4.12	Total	-	1,683.58
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4 Staff Costs	2,351	2,392	41	1.74%	NO																							
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO																							
6 All Other Payments	7,522	4,731	-2,791	37.10%	YES		Less spent on maintenance (not required), grant given for Jubilee event and Bus Shelter Landscaping project complete.																					
7 Balances Carried Forward	8,072	6,393	-1,679		NO	VARIANCE EXPLANATION NOT REQUIRED																						
8 Total Cash and Short Term Investments	8,072	6,753	-1,319		NO	VARIANCE EXPLANATION NOT REQUIRED																						
9 Total Fixed Assets plus Other Long Term Investments and Asse	53,212	53,734	522	0.98%	NO																							
10 Total Borrowings	0	0	0	0.00%	NO																							

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)