

Cratfield Parish Council

PARISH COUNCIL MEETING

Cratfield Village Hall

Tuesday 11th January 2022 – 7.30pm

Present Councillors

Lotty Barbour (Chair), Richard Chivers (Vice Chair), Peter Baker, Chris Mobbs, Michael Oliver, Amy Pritchard and Gloria Steward

Clerk/Responsible Financial Officer: Sally Chapman

Also Present: Cllr Stephen Burroughes and 27 Parishioners

A. Public Forum – for Members of the Public

There was a mass turnout of parishioners at the meeting and several stood up and voiced their objections, general feelings and concerns regarding the Holly Tree Barns planning applications (*see details below*), and the impact it would have on Cratfield. Many parishioners have submitted their views on the ESC planning website.

B. County & District Councillor Reports

Cllr Stephen Burroughes attended via Zoom and listened to the parishioners' views, answered questions and gave an insight into how the planning system works and the next stages.

Monthly report: CPC's website: <http://cratfield.onesuffolk.net/cratfield-parish-council/district-councillor>

MINUTES

The Vice Chair Mr Richard Chivers Chaired the meeting

1. To consider Apologies for Absence

None

2. To record Declarations of Interests and to consider Requests for Dispensation

None

3. To Approve the Minutes from the Meeting held on 9th November 2021

The Minutes from the meeting held on 9th November 2021 were confirmed unanimously as a true and accurate record and signed by the Chair.

4. Matters Arising from the Minutes above and not on the Agenda

None

Signed:

Date:

Cratfield Parish Council

5. Finance

a) To receive the Financial & Budget Reports and Approve Income & Expenditure

Councillors resolved unanimously to approve the Reports and the following Income and Expenditure.

Date	Details	Income	Amount
		None	
		Total	£ -
Date	Details	Expenditure	Amount
29/11/2021	S/O	Clerk's Salary - November	£ 185.14
29/12/2021	S/O	Clerk's Salary - December	£ 185.14
11/01/2022	100822	Clerk's Expenses December & January	£ 59.96
		Total	£ 430.24

6. Planning Applications and Decisions

Applications

a) Reference DC/21/5535/OUT

Application Received Thu 09 Dec 2021

Application Validated Thu 09 Dec 2021

Address Land West of Bell Green Holly Tree Farmhouse Bell Green Cratfield Suffolk IP19 0DN

Proposal Outline Application with Some Matters Reserved - Development of no. 3 residential units

Councillors resolved unanimously to object to this Planning Application.

b) Reference DC/21/5472/FUL & DC/21/5473/LBC

Application Received Mon 06 Dec 2021

Application Validated Thu 09 Dec 2021

Address White House Cottage Bell Green Cratfield Halesworth Suffolk IP19 0DL

Proposal Remove cement render, replace three windows, install two new window openings and associated windows, open external doorway, re-render with lime

Status Awaiting decision

Councillors resolved unanimously to approve to this Planning Application.

c) Reference DC/21/5387/FUL & DC/21/5388/LBC

Application Received Tue 30 Nov 2021

Application Validated Tue 30 Nov 2021

Address Holly Tree Farmhouse Bell Green Cratfield Halesworth Suffolk IP19 0DN

Proposal Conversion of existing garage/outbuilding to residential annexe ancillary to main dwelling with all associated works.

Status Awaiting decision

Councillors resolved unanimously to object to this Planning Application.

d) Reference DC/21/5324/FUL

Application Received Thu 25 Nov 2021

Application Validated Thu 25 Nov 2021

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of land to provide holiday accommodation consisting four glamping pods and all

Signed:

Date:

Cratfield Parish Council

associated works.

Status Awaiting decision

[Councillors resolved to object to this Planning Application - carried](#)

e) Reference DC/21/5323/FUL

Application Received Thu 25 Nov 2021

Application Validated Thu 25 Nov 2021

Address Holly Tree Barns Bell Green Cratfield Suffolk IP19 0DN

Proposal Change of use of existing redundant cart shed to single dwelling and all associated works

Status Awaiting decision

[Councillors resolved unanimously to object to this Planning Application.](#)

f) Reference DC/21/4694/FUL

Application Received Tue 12 Oct 2021

Application Validated Mon 18 Oct 2021

Address Swan Green Farmhouse Swan Green Cratfield Suffolk IP19 0QQ

Proposal: 1. Extension to existing C20 extension, 2. Remove partition between Dining room and Hall, 3.

Alterations to cross partition, 4. Raise first floor landing, 5. Cover second floor staircase and move bedroom

door, 6. Remove attic cupboard, 7. Install under floor heating system, 8. Replace external windows

9. Replace external render, 10. Demolish outbuildings and construct new studio and guest accommodation

Status Awaiting decision (*comments closed*)

g) Reference DC/21/4022/FUL

Application Received Fri 27 Aug 2021

Application Validated Mon 11 Oct 2021

Address The Barn Town Farm North Green Road Cratfield Suffolk IP19 0QL

Proposal Conversion of redundant barn to residential to be used as an annexe for the The Barn

Status Awaiting decision (*comments closed*)

h) Reference DC/21/1959/FUL

Erection of Agricultural Building

Rookery Farm Swan Green Lane Cratfield IP19 0QE

Validated: Thu 22 Apr 2021 | Status: Awaiting decision (*comments closed*)

Decisions

i) Reference DC/21/4092/OUT

Outline Application (All Matters Reserved) - Construction of bungalow and garage

Elder Farm Bungalow, Spong Lane, Cratfield, IP19 0DP

Status: Refused

j) Ref. No: DC/21/3826/LBC

Listed Building Consent - To replace existing rear ground floor window with French doors with side lights

Appletree Cottage North Green Cratfield Suffolk IP19 0DS

Status: Permitted

7. To Consider the Following Policy for Adoption

a) Scheme of Delegation

[Councillors agreed unanimously to approve this Scheme of Delegation.](#)

8. To Appoint Representatives

a) Village Hall Committee

Signed:

Date:

Cratfield Parish Council

Cllr Pritchard agreed to continue as the Village Hall Committee Member.

b) Town Estate Trustee

Cllr Pritchard agreed to ask a parishioner if they would like to be a Town Estate Trustee.

Action: AP

9. Queen's Platinum Jubilee – 2nd-5th June 2022

Cllrs agreed at the 9th November 2021 meeting formal decisions to be made at the March 2022 meeting.

a) Village Sign Plaque - c/f

b) Tree Planting

- Oak Tree Offer from East Suffolk Council

Councillors were happy to accept the offer of an Oak Tree from East Suffolk Council.

c) Village Event

Cllrs asked the Clerk to invite the Chair of the Village Hall Committee to the next meeting to discuss a village event and possibly a donation.

Action: Clerk

10. Mid-Summer Madness – 9th July 2022

Councillors discussed and agreed the Mid-Summer Madness event could be held on Millenium Meadow - carried

The Clerk was asked to invite the organiser to the next meeting to give a progress report and advise re the insurance requirements.

Action: Clerk

Councillor Gloria Steward resigned and left the meeting.

11. Village Matters

a) Play Area Maintenance

- Rubber Chippings – *re-order in March*

b) Village Maintenance

- None

c) Village Matters

- Neighbourhood Watch – *no update*

d) Millennium Meadow Management Plan – update

- None

e) SCC Footpath Leaflet/Map

- Cllr Mobbs received the leaflet details from the Clerk to consider.

Action: CM

f) Cratfield's Damaged Signposts – update

- None

g) Remembrance Wreath – update

A Poppy Wreath from CPC on behalf of parishioners was laid at Cratfield's Remembrance Church Service and then placed on Cratfield's village sign.

h) Flooding Manse Lane – update

- No flooding reporting so far this winter.

12. Correspondence (emails are circulated as received)

None

13. Any Other Business (For discussion only – the Council cannot make decisions on these items)

a) SALC Clerks Networking Event – 23rd November 2021

Cllrs noted the Clerk had attended the above training.

Signed:

Date:

Cratfield Parish Council

b) Chippenhall Common

Cllrs reported motorcycles riding around Chippenhall Common and informed they had been reported to the police.

c) Dog Fouling

A Cllr spoke of increased dog fouling at both ends of Tongs Lane, although dog waste bins are in place.

14. Items for next Agenda

a) Cratfield Parish Plan

15. To confirm the Meeting Dates (*Planning meetings are arranged as required*)

- Tuesday 8th March 2022 at 7.30pm
- Tuesday 10th May 2022 at 7.30pm
- Tuesday 12th July 2022 at 7.30pm
- Tuesday 13th September 2022 at 7.30pm
- Tuesday 8th November 2022 at 7.30pm

The meeting ended at 9.27pm

Signed:

Date: